



SNETP Booster

Eligibility Criteria
Guidelines for applicants
Evaluation Criteria

Date: 20/06/2023

1. Guidelines for applicants

The process:

These guidelines for applicants relate to the SNETP Booster opened on **16/06/2023** and aim to facilitate the preparation of the application and to clarify the steps after the application submission. The entire process is summarized in the following application process flowchart:

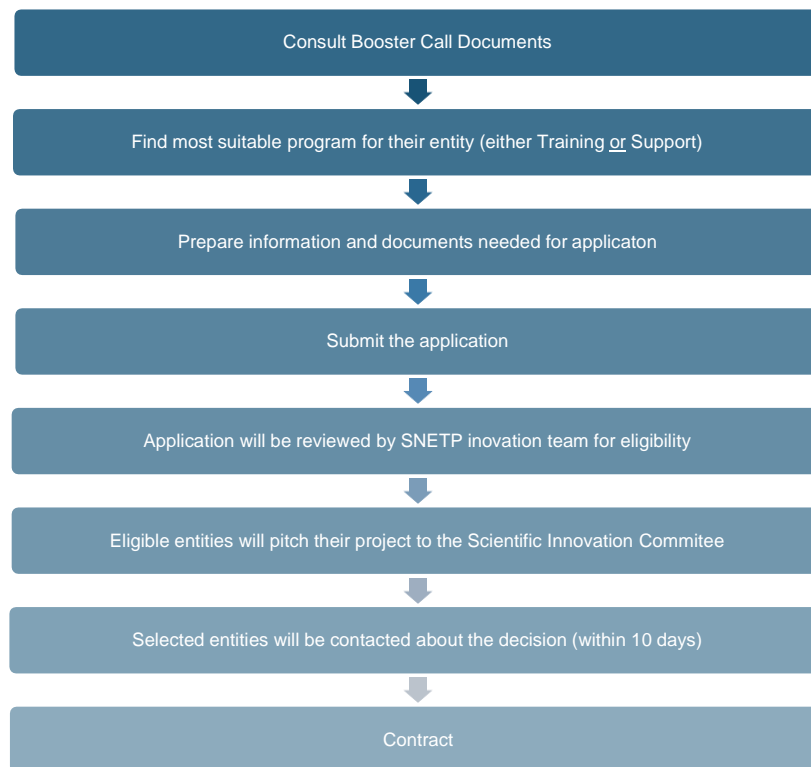


Figure 1 - Flowchart of the process of the application

- 1 First, an applicant shall get familiar with the conditions described in **the Call Documents**.
- 2 An applicant can only submit one application per **cut-off date (please choose between training or support track)**.
- 3 **Application form can be found on SNETP website [SNETPFORWARD - SNETP](#)**
- 4 Applications must be **sent to booster.snetp@snetp.eu**. After the application submission, the applicant will receive a confirmation email.
- 5 The submitted applications **will be reviewed and ranked**.
- 6 Pre-selected entities will be asked to pitch (remotely) their project and motivation to the **Scientific and Industrial Innovation Committee (SIIC)** of SNETP.
- 7 After the pitch, the project proposals will be evaluated by the SNETP SIIC within 10 opened days, **starting from 1st September 2023**.

- 8** After the end of the evaluation process, applicants **will receive a notification of application acceptance or rejection** (within 3 opening days).
- 9** The awarded entities should benefit **from the booster program within 6 months after contractualisation with SNETP.**
For specific cases, it can be extended to 12 months.

Documents expected:

It is expected for all candidates, with no consideration of the type of booster chosen, to submit two complementary documents:

- A short (max 3 pages) technical document (following the application form), describing the motivation and the objectives of the applicant and the envisaged route to reach them; and
- A budget estimation according to the required type of support.

2. Applications

Applications should be submitted before September 29th, 2023 for the first cut-off date.

First round of evaluation, **based on final proposals received**, will be starting on September 1st, 2023.

Other cut-off dates are scheduled for the end of 2023 and also in the coming years...

3. Eligibility criteria

General criteria

- 1** SNETP booster (“the booster”) call for applications is open for all SMEs and Start-Ups members of SNETP. SMEs and Start-Ups in the process of applying to become a member of the association are also eligible for the booster.
- 2** European countries are eligible to be supported within the booster funding scheme .
- 3** The same candidate can only apply to one sub-program (either Training Track or Support Track).

Training Track

It is intended to facilitate the access of the applicant (SME and Start-Ups) to the various European sources of projects financing and to learn about the eligibility, costs, contracts and audits that are applied in the different EC support programs. The training to be supported by SNETP shall mainly be focusing on applying for EU R&D support programs (Horizon Europe including EURATOM).

- 1** **The applicant may identify a training course provider : in this case, a short description of the course shall be provided to be considered in the evaluation phase.**
- 2** **The applicant describes its specific needs to be part of a training program: in this case SNETP may provide a short list of course providers to the applicant.**

- 3 For the typical duration of such training program is, approximately, two full days. The applicant shall agree with the chosen training provider on the terms, modality and costs for such a training. It shall be anticipated that the training course shall be fit for the purpose in term of cultural business model and long term vision of the applicant.

The maximal budget allocated to entity beneficiaries is EUR 5.000.

Support Track

This track is intended to ease the integration of SMEs and Start-Ups in a specific consortium by providing administrative, logistic support and legal advices.

This budget should be allocated to contract an external Project Management Organisation (PMO) for supporting entities in administrative tasks while setting up an R&D EU-funded project proposal. The choice of the PMO should be done by the entity. SNETP could provide a list if needed.

The maximal budget allocated to entity beneficiaries is EUR 10.000.

It has to be noticed that, upon provisory checks and eligibility that several entities can benefit from SNETP Booster Support Track even if they intended to collaborate within the same consortium, provided that the budget is rationalised accordingly.

4. Evaluation criteria

Each application is reviewed, based on the following criteria, by the Science and Industrial Innovation Committee (SIIC) of SNETP.

To be evaluated, proposals must meet the call requirements (eligibility criteria and documents requested). SNETP reserves the right to request additional information or clarification on the proposal submitted.

Proposals submitted outside the time limit, exceeding the budget limit provided in this document are not eligible for review and award.

The evaluation criteria, for booster (training track and support track), are the following:

1. Business activities compatibility with SNETP SRIA (out of 5) ;
2. Motivation (out of 5) ;
3. Experience in EU projects (out of 5).

For each criterion, a minimum threshold of 3 points is required.

The total score is calculated as the sum of the scores of the three main criteria. Successful candidates will need to obtain at least 10 points out of 15.

The applications are ranked based on the total scores given by the reviewers.

The evaluation matrix will serve as a basis for a fair, transparent, and efficient selection process.

If no candidate can be selected based on the above thresholds, SNETP will follow the below procedure:

- In case of equal scores, the score on “Business activities compatibility with SNETP SRIA” will be decisive.
- In case this leads to no decision, the coordinator of the SNETP Scientific and Industrial Innovation Committee will take the final decision.

5. Contractualisation

In regard to training track, SNETP will support up to five (5) awarded entities and three (3) within the support track scheme.

Support should be delivered by SNETP support track members within six (6) months after contractualisation. Arrangements could be made depending on the member's situation to extend the period of launching the support.

The entity receives the funding at the end of its program, based on a written proof of the received support. Pre-financing will be provided up to 50% before the completion of the project in order to facilitate the contractualisation with the support entity.

6. Legal effects of this invitation

This invitation of proposal is in no way binding on the contracting authority. The contracting authority's contractual obligation will begin only when the contract with the successful candidate is signed by both parties.

Until the signature of the contract, the contracting authority may cancel the procurement procedure without the candidates being entitled to claim any compensation. In case of cancellation of the procurement, the decision will be substantiated, and candidates will be properly notified.

This Call is not subject to the provisions of the EU and national legislations on public procurement.